



**Fundamentals of Engineering Examination Review Course  
REGISTRATION FORM  
FALL 2010 EXAM**

**Dates:** **LIVE SITE** – Thurs. 8/26, Tues. 8/31, Thurs. 9/2, Tues. 9/7, Thurs. 9/9, Thurs. 9/16, Tues. 9/21, Thurs. 9/23, Tues. 9/28, Thurs. 9/30, Tues. 10/5, Tues. 10/12. All classes will meet from 6-9 p.m. Central Time.  
**WEBINAR** – Thurs. 9/26, Thurs. 9/2, Tues. 9/7, Thurs. 9/9, Tues. 9/14, Thurs. 9/16, Tues. 9/21, Tues. 9/28, Thurs. 9/30, Tues. 10/5, Thurs. 10/7, Thurs. 10/14. Classes will meet from 6-9 p.m. Central Time.

**Cost:** **MSPE/NSPE Member: \$350.00                      Non-Member: \$550.00**

- Never been an MSPE member and located in MN? [Join for six months free](#) and participate at the member rate.
- Sign up at the member rate if you're an NSPE member in the state where you live/work!
- Not a member and not located in MN? Register as a non-member or join your relevant NSPE state society and participate at the member rate. Visit <http://www.nspe.org/PartnersStates/index.html> and click on "State Societies" for information.

**Materials:** Get a 15% discount on books ordered at <http://ppi2pass.com/ppi/PPIShop?psp=TH238>  
 Required: *FE Review Manual*, Lindeburg (2<sup>nd</sup> Ed.) – Your Price \$67.96 + s&h  
*1001 Solved Engineering Fundamentals Problems*, Lindeburg (3<sup>rd</sup> Ed.) – Your Price \$42.46 + s&h  
 The *FE Supplied-Reference Handbook (8<sup>th</sup> Ed. Revised)* is included with your paid registration.  
 Additional recommended books can be found through the above link at a 15% discount.

**Live Site:** TBD in the Twin Cities metropolitan area.

**Webinar:** \_\_\_\_\_ I will utilize the VoIP audio connection \*  
 \_\_\_\_\_ I will utilize the land line telephone connection (long distance charges may be incurred) \*  
 \* See "Webinar Requirements" on pg. 2 of this form for more information

**Registrant Information:**

First Name:	Last Name:
Company/Employer:	Phone (specify if H or W):
Address (specify if H or W):	Cell Phone:
City/State/Zip:	Email:
NSPE Member Number:	I learned about this course via:
I will participate at the following course site (circle one):    Twin Cities (live)                      Webinar	

**Policies:** I have read and agree to the PE / FE Exam Review Course Policies as outlined on pg. 2 of this form.

\_\_\_\_\_ Signature of Course Participant                      \_\_\_\_\_ Date

**To Register:** Please send this completed form with payment (make checks payable to MSPE) to:  
 Email: [mdetloff@mnspe.org](mailto:mdetloff@mnspe.org)    Fax: 651/457-6631    Mail: 20 E. Thompson Ave. #206, West St. Paul, MN 55118

\_\_\_\_\_ Check enclosed                      Credit Card Type:           

Please charge my card the following amount: \_\_\_\_\_  
 Credit Card Number: \_\_\_\_\_                      Exp. Date: \_\_\_\_\_                      Sec. Code (3-4 digits) \_\_\_\_\_  
 Billing Address: \_\_\_\_\_                      Email: \_\_\_\_\_  
    Street                      City                      State                      Zip  
 Cardholder's Name (print): \_\_\_\_\_                      Cardholder's Signature: \_\_\_\_\_

**Questions?** Contact Mary Detloff, MSPE executive director, at 651/457-2347 or [mdetloff@mnspe.org](mailto:mdetloff@mnspe.org)

**NOTE:** MSPE reserves the right to cancel a complete course or site in case of inadequate enrollment OR an individual course offering in case of an emergency. In the case of inadequate enrollment, MSPE will notify registered participants by Wed. 8/18 and will issue a full refund to the participant OR hold a credit for the next scheduled offering of the same course. In the case of a cancellation because of an emergency, MSPE will notify all participants as soon as possible and will reschedule the course session for another date as close to the original date as possible.

## **Policies PE and FE Exam Review Courses**

### **Course Guarantee**

If a course participant does not pass the exam corresponding to the course taken, the participant may retake the same course at no cost, subject to the restrictions outlined below, provided he/she attended at least 80% of the class sessions and completed 80% of the homework.

- A course repeated at no cost must be taken within one year/two exam cycles of the initial course.
- A course may only be retaken one time at no cost. Subsequent courses may be taken at the appropriate cost based on the membership status of the participant.
- Homework must be completed by the date of the exam corresponding to the course taken. Any homework completed/received by MSPE after the exam date will not be accepted and will not count toward the course guarantee.

### **Homework**

- It is recommended that students attempt at least some of the homework problems that correspond to each class subject in order to bring specific questions to the instructor for that class. Completing the homework prior to each class subject is not required.
- Homework will be briefly reviewed by instructors at each session for those students attending at the live course site. Instructors will not check homework for accuracy and homework will not be collected by instructors.
- Students attending via Webinar should send their completed homework to the MSPE office prior to the exam date corresponding to the course taken. Homework can be sent electronically or hard copy, and can be sent all at once at the end of the course or in smaller segments throughout the course.

### **Webinar Requirements**

Participants attending the course via Webinar are required to have access to a computer with suitable Internet access. Participants will have a choice of VoIP audio through the participant's computer or participating via conference call.

- There is no cost to use the VoIP option and no software is required (GoToWebinar will automatically allow you access to VoIP audio when you log on to the webinar). Your computer must have speakers and it is recommended you have an internet connection speed of at least 384 kbps. (To check your connection speed, go to [www.internetfrog.com](http://www.internetfrog.com). Connecting to the internet using cable or DSL service or higher should be a sufficient speed.) Participants can only speak to the instructor using the VoIP option if they have a headset and microphone. Participants will be able to hear the instructor through the computer speakers, and participants can type questions to the instructor in the GoToWebinar chat box during the presentation.
- To use the telephone option, participants must use a land line phone and are responsible for their own long distance charges. Participants can speak to the instructor using this option. Participation via cell phone is not permitted due to frequent issues with feedback/static and audio disruption.
- Additional information and instructions on their audio option will be sent to each participant with course materials.

### **Payment**

Payment for the course must be made in full and received by MSPE prior to the start of the course. Course materials will not be sent to the participant until full payment is received. If payment in full is not received, the participant may be denied enrollment until full payment is received.